

TENDER DOCUMENT

HIRING OF PRIVATE GODOWNS FOR STORAGE OF SEEDS
FOR THE SEASON 2018-19

IN
DIFFERENT DISTRICT / LOCATIONS OF THE STATE OF ODISHA



Cost of Tender document : Rs. 1000.00 inclusive of GST @12% (Those who download the tender document from OSSC Website i.e. www.osscltd.in should enclose a DD for Rs.1000.00 towards cost of tender(bid document).

ODISHA STATE SEEDS CORPORATION LTD

SANTARAPUR, BHUBANESWAR-2

Tel-MD 0674- 2340573, Fax-2340096, E Mail- mdosscltd456@gmail.com

Website: <http://www.osscltd.in>

Signature of the tenderer



ODISHA STATE SEEDS CORPORATION LTD

(A GOVERNMENT UNDERTAKING)
SANTARAPUR, BHUBANESWAR- 751002.
Tel-MD 0674- 2340573, Fax-2340096,
E Mail- mdosscltd456@gmail.com

INVITATION FOR BIDS No. OSSC/ENGG/ 44/2018

TENDER FOR HIRING OF PRIVATE GODOWNS FOR STORAGE OF SEEDS FOR THE SEASON 2018-19

The Odisha State Seeds Corporation Ltd., Bhubaneswar invites sealed tenders from reputed and well constructed godowns/warehouses owned by individuals, companies, institutions, service providers etc. located at various areas under the jurisdiction of Zonal Offices

The tender duly completed in all respects addressed to the Managing Director, should reach the Zonal Office within stipulated time i.e. on or before 02.00 pm on 15.01.2019 The tender shall be opened on 15.01.2019 at 03.00 pm. The details of the tender document can be downloaded from the website ie www.osscltd.in

Sd/-
Managing Director

Signature of the tenderer

TERMS & CONDITIONS

Sealed Tenders are invited from reputed and well constructed godowns/warehouses owned individual, Corporation, Institutional Private Godown owners, service providers for storage of seeds under the jurisdiction of Zonal Managers of Odisha State Seeds Corporation Limited.. Tenders should reach this office on or before 15.01.2019 up to 2.00 P.M.

1. Tender should be submitted in two bid system A & B in two separate sealed envelopes duly marked as "Bid-I (Technical) and Bid-II (Financial)" and then place the two sealed envelopes in one ENVELOPE-C duly sealed and super scribed as **“TENDER FOR HIRING OF PRIVATE GODOWNS FOR STORAGE OF SEEDS FOR THE SEASON 2018-19”** addressed to Zonal Manager of the respective zone, Odisha State Seeds Corporation Limited and should reach on or before 15.01.2019 up to 02.00 P.M and the tender shall be opened on the same day at 3.00 P.M. in the presence of tenderers who remain present at that time. The terms & conditions of the Tender are as under
2. Preference will be given to go downs having large scientific storage capacity at single location nearest to the processing plant.
3. The tenderer must have PAN allotted by Income Tax Department.
4. The rate should be quoted in **Rs/ sq ft/ month** basis inclusive of all taxes/ Cess etc and inclusive of expenses towards watch and ward for round the clock .
5. The contract will be effective from the date of occupancy of the particular godown.
6. Once rates are finalized, no escalation in the rates will be accepted during the contracted period for any reason and no extra charges shall be paid by the Corporation.
7. Tenders should be submitted strictly in the prescribed tender form along with terms and conditions which can be obtained from Zonal Office during working hours on any working day on payment of Rs.1000/- (Rupees one thousand only) (inclusive of all taxes) on or before 2.00 PM of dt. 15.01.2019.

Intending Bidders downloading the tender forms from the website shall have to pay Rs. Rs.1000/- (Rupees one thousand only in shape of DD drawn in favour of “The Managing Director Odisha State Seeds Corporation Ltd, payable at Bhubaneswar and submit the same along-with the tender document.
8. All columns in the tender form should be filled clearly and legibly. Tender form found incomplete in any respect is liable to be rejected.
9. The Godown should be well constructed, with proper pakka approach roads from main road to all loading points in the godown. Godown should also have pakka compound wall on all four sides and it should be as per insurance norms.

Signature of the tenderer

10. The Bills towards the rent of the godown should be calculated @ Rs./ sqft/ month basis and submitted at concerned Zonal Office of OSSC Ltd. Payment will be made within 10 days of receipt of bill at Zonal Office, through RTGS/NEFT. The tenderer shall have to raise the monthly bill on the rates finalized by the corporation and payment will be made after statutory deductions.
11. Vacating of go downs: The rent shall be applicable till the entire stock of the corporation is vacated from the godown. The godown shall be vacated at any time during the contract period with prior notice, mutually
12. The godown should have facilities such as watchman, and all other facilities as may be required for the purpose of storage of the seeds . It is agreed and clarified that the godown owner shall not levy any charge for such facilities by way of rent or otherwise and no such charges whatsoever shall be payable by OSSC for providing such as facilities.
13. At the time of agreement, Godown owner should give undertaking that there will be no anti social elements or any other disturbing elements at their godown premises which may hamper smooth dispatch of OSSC STOCK
14. The godown owner should ensure that there are no electric installations such as wires, circuits inside the godowns in a manner which would affect the safety of OSSC's stocks inside the godowns. Further there should not be any seepage of water inside the godown.
15. There should not be any water leakages inside the godown and if any damage to the stock occurs due to water leakages then the same shall be liable to be recovered from godown owner/management. In case of any repair required for the godown, the same should be repaired without any delay. All the windows of the godowns should be closed from inside without any holes or scope of entry. All the ventilators (upper side and windows) should be sealed properly with meshes so that no birds such as pigeons shall enter inside the godowns. In case any such deficiency is observed, the godown owner is liable to bear the penalty as imposed by the Corporation. The loss caused to the Corporation's stock will be recovered from the godown owner/management/service provider.
16. Insurance of stocks shall be covered by the Corporation. In case of any damage to the Civil structure the Corporation will not be liable to make good the losses if any to the godown.
17. The lock & key of the godowns shall be under the custody of store keeper of OSSC.
18. The godown shall be hired on the basis of requirement, its cost effectiveness and after inspection for suitability of storage of Corporation's stocks and the decision taken in this regard by the Corporation shall be final and binding on all.
19. Before engaging the godown, survey will be done by a Committee consisting of Zonal Manager, Local AAO of Agril Department, ASPO and Plant In-charge of OSSC. Only after the godown is found to be satisfactory in the survey, then only agreement will be made with the godowns which are found to be satisfactory.

Signature of the tenderer

20. The godown owner shall have to follow all the acts/ rules applicable in the State of Odisha pertaining to warehouses and the Corporation will be not responsible for any violation of the same.
21. If any minor repair of the Godown is required during the agreement period , the same shall be made by OSSC with the consent of the Godown owner and the expenditure incurred for the purpose shall be deducted from the payment of the godown owner.
22. The go down owner has to enter into an agreement on Rs.100/- non judicial stamp paper after confirmation by the Corporation. The agreement shall commence in force from the date the Corporation enters into possession of the schedule property for storage of its Seeds and shall terminate immediate on the next day of final delivery of goods of the schedule property. The godown shall be vacated at any time during the contract period mutually.
23. OSSC reserves its right to accept or reject partly or fully any or all tenders without assigning any reason thereof, but on enquiry reasons for rejection of tender will be informed.

DECLARATION

I/ We hereby undertake to abide by all the terms and conditions of the tender supplied by the corporation and a copy annexed herewith duly signed.

We agree with the above Terms and conditions

Name & Signature of the
Tender with seal

Place :

Signature of the tenderer

REQUIRIMENT OF STORAGE SPACE IN THE ZONAL OFFICES OF OSSC LTD

Requirement of Godown space by OSSC Ltd for storing of seeds				To be offered by tenderer	
Sl No	Zonal office	Location of the processing plant of OSSC Ltd	Requirement of storage space in qtl	Go down location of the godown owner	Distance in kilometre from the processing plant
1	Berhampur RITE Campus, Rangeilunda, Mandiapalli Road,Ganjam	Rangeilunda	23000		
		Babanpur	17000		
		Paralakhemundi	4500		
		Bhanjanagar	9000		
2	Balasore Industrial Estate, At/Po- Angargadia	Balasore	28000		
		Bhadrak	5000		
		Mayurbhanj	3000		
		Keonjhar	3500		
		Gohira	2500		
3	Baragarh Ekamra Chhack, Sarasara	Barikel	2000		
		Sundargarh	11000		

Signature of the tenderer

		Sambalpur	3600		
		Kuchinda	3000		
4	Bhawanipatna Arkabahali Agril Farm, Bhawanipatna Kalahandi	Nuapada	10000		
		Bhawanipatna	20000		
		Bolangir	24000		
		Patnagarh	1000		
5	Cuttack Govt Cold Storage Campus, Canal Road, Ranihat, College Square, Cuttack	Dhenkanal	9000		
		Nimakana	3500		
		Kendrapada	5000		
		Dhabalgiri Jajpur	2000		
6	Boudh Saytyam Bihar, Butupalli Boudh	Angul	2500		
		Sonepur	9000		
		Paljhar	5000		
		Deogarh	2000		

Signature of the tenderer

7	Bhubaneswar B/23 CNI Complex Patia PO-KIIT Bhubaneswar	Santarapur	8500		
		Santasankha	3000		
		Nayagarh	4000		
8	Jeypore Gandhi Chhack, (Near DCB Bank) Koraput	Randapali	9000		
		Kotpad	7000		
		Rayagada	6000		
		Mathili	5000		
		Dabugon	3000		
		Umerkote	8000		

NB:- This is tentative requirement of go-downs space is subject to change in keeping view of the requirement of the go-down by the different zones of OSSC as per actual.

Signature of the tenderer

Checklist for Tenderers

- 1) Xerox copy of PAN Number.
- 2) Xerox copy of GST Number (If Registered under GST) In case the Godown is not registered under GST at the time of submission of Tender, then an undertaking must be given by Godown owner/management /service provider that , if as per GST Provisions, in future, it is required to get themselves registered under GST, they will get themselves registered under GST.
- 3) Sketch of godown location.
- 4) No objection certificate from District Fire Department. (If Applicable)
- 5) Godown owner should give undertaking that there will be no interference from local Truck association / anti social elements or any other disturbing elements at their godown premises which may hamper smooth dispatch of OSSC stock
- 6) Certificate from local electrical department (A.E/D.E) mentioning that all the electrical wires are disconnected and there is no electricity inside the godowns.
- 7) Tender to be submitted in two bid system A & B in two separate sealed envelopes duly marked as "Bid-I (Technical) and Bid-II (Financial)" and then place the two sealed envelopes in one ENVELOPE-C duly sealed and super scribed as **“TENDER FOR HIRING OF PRIVATE GODOWNS FOR STORAGE OF SEEDS FOR THE SEASON 2018-19”** addressed to Zonal Manager , Odisha State Seeds Corporation Limited

Signature of the tenderer



ODISHA STATE SEEDS CORPORATION LTD

(A GOVERNMENT UNDERTAKING)
SANTARAPUR, BHUBANESWAR- 751002.
Tel-MD 0674- 2340573, Fax-2340096,
E Mail- mdosscltd456@gmail.com

BID-I (TECHNICAL)

Ref. No.OSSC/ENGG/ 44//2018-19/

Dated : 26.12.2018.

Tender Form Fees: Rs.1000- Including GST
(Rupees One thousands only)

Last date of submission : 15.01.2019 up to 02.00 P.M.

Date of opening of Tender : 15.01.2019 at 03.00. P.M.

TENDER FOR HIRING OF PRIVATE GODOWNS FOR STORAGE OF SEEDS FOR THE SEASON 2018-19

1	Name of Godown (in case of more number of go downs in the premises, specify the godown names separately along with premises name)	
2	Name of Godown Owner (Individual, Companies, Institutions etc) Registration certificate from concerned Register to be enclosed in case of companies and institutions.	
3	Contact Number	
4	PAN No. (Xerox copy to be enclosed)	
5	GST Registration No. (Xerox copy to be enclosed, If Registered)	
6	Full address of Godown along with Landmark	
7	Availability of Weigh bridge, its Capacity & working Condition If no, Please specify	

Signature of the tenderer

	nearest weigh bridge and its distance	
8	Whether CCTV Cameras with at least one month backup facility installed or not. If Yes, Please specify points where Installed	Yes /No No. of cameras: Points:
9	Availability of – a) Pakka Boundary Wall (4 sides) b) Pakka approach roads from main road c) To all loading points of the godown	YES / NO YES / NO YES / NO
10	Nearest fire station and its distance with Address and Contact numbers	
11	Fire fighting facilities available in godowns	No. of fire extinguishers No. of sand buckets No. of water Drums
12	Storage capacity offered to OSSC for storage OF SEEDS	
13	Whether godown is having No Objection certificate from State Fire Department. (If Yes, attach copy)	
14	Whether any HT/LT lines are passing in the godown premises.	

We accept all terms and conditions of tender.

Place: Authorized Signature: _____

Date:

With stamp and seal.

Signature of the tenderer



ODISHA STATE SEEDS CORPORATION LTD

(A GOVERNMENT UNDERTAKING)

SANTARAPUR, BHUBANESWAR- 751002.

Tel-MD 0674- 2340573, Fax-2340096, E Mail- mdosscltd456@gmail.com

BID-II (FINANCIAL)

Ref. No.OSSC/ENGG/ 44/2018-19/

Dated : 26.12.2018.12

TENDER FOR HIRING OF PRIVATE GODOWNS FOR STORAGE OF SEEDS FOR THE SEASON 2018-19

Sl No.	Location of the godown	Carpet area of the godown in sqft	Rate per sqft per month in Rs. (inclusive of all taxes)	Rupees in words
1				
2				
3				
4				
5				

I agree to all the terms and conditions appended to the tender and declare to abide by the same. As provided in the terms, I shall sign the written agreement for execution of all assigned to me by the Corporation.

Date:

Signature: _____

Name of the Tenderer : _____

Phone No: _____

Address

Signature of the tenderer